



Clear Creek Education Foundation

Executive Committee Meeting ● Dr. Smith's Conference Room 8:00 AM

CLEAR CREEK
EDUCATION FOUNDATION

August 11, 2010

Board Attendees: Joe Barlow, Patty Cooper, Lisa Holbrook, Gene Hollier, Dinah Matthews, Bob Richmond and Jim Towey

Ex Officio Attendees: Dr. Greg Smith

Call to Order

The meeting called to order by Chairman Lisa Holbrook at 8:05 AM. Dinah Matthews, Secretary, was present.

The minutes of the July BOD meeting were approved as presented. The Chairman's Report was provided on the back of the agenda.

Superintendent's Report

The Board of Trustees has interviewed six (6) candidates for the position vacated as a result of Stuart Stromeier's resignation. The goal is to appoint the selected candidate by the August 23 meeting. This individual can elect to be installed immediately or wait until the September meeting.

The Education Village and the district's exemplary TAKs rating have garnered good publicity for CCISD.

Adequate Yearly Progress, or AYP, is a measurement defined by the United States federal No Child Left Behind Act that allows the U.S. Department of Education to determine how every public school and school district in the country is performing academically according to results on standardized tests. The school district missed AYP because it exceeded the federal cap on how many special education students can take an alternative or modified state assessment. Under the No Child Left Behind Act, only three percent (3%) of the special education passing scores can result from an alternative or modified Texas Assessment of Knowledge Skills test. The federal evaluations are based on participation and passing rates on state math, English language arts and reading tests for grades 3-8 and 10; graduation rates for high schools and districts and attendance rates for elementary and intermediate schools. The decision to administer a particular version of the state assessment (test) is determined by what is known as the Admission, Review and Dismissal Committee. This committee is charged with making decisions that are in the best interest of the child. CCISD is committed to ensuring all students in Clear Creek ISD meet their academic goals.

A significant amount of teacher training has been taking place throughout the weeks of August 9 and 16.

An invitation to speak at the weekly Seabrook Rotary meeting yielded an opportunity to inform the community about the funding challenges that CCISD faces as well as ask them to consider partnering with the district in areas of educational enrichment within the Seabrook campuses. CCISD and CCEF are hopeful that the first donation will be towards a Literacy Library at Bay Elementary.

There are Assistant Principal (AP) vacancies currently at Clear Creek, Clear Lake and Clear Springs. Rather than simply fill the position for the sake of filling it, retired principals will be asked to temporarily assume these duties until the right individuals have identified and extended an offer.

Talks still continue at the state level about assessing school district fund balances that exceed two and one-half (2 ½) months of operating reserves.

Foundation Report

Attending the first of five (5) Texas Pioneer Foundation workshops that pertain to topics relevant to education foundations was extremely valuable. The first topic featured a wealth of information on Annual Campaigns and how to solicit lead gifts. Hard copy materials as well as an electronic version of everything covered were provided to one (1) representative of each group. The next training will be on September 28 and will feature the topic of Developing & Marketing the Community Campaign. This will be hosted by the Spring ISD Education Foundation.

United Space Alliance is the first sponsor for the 2010 Gala who is not an annual campaign donor. They are sponsoring at the Beverly Hills level of \$5,000.00.

The Board Development committee met and made selections for the honorees at the 2010 gala.

Several individuals stepped forward to represent CCEF at a number of events including the New Teachers' Expo on August 9, the New Teachers' Orientation/Luncheon on August 11 and the Clear Lake Area Chamber of Commerce's New Teachers' Luncheon on August 13. In addition, CCEF co-sponsored a table with CCISD at the North Galveston County's Politically Incorrect Dinner on August 6.

Board Development

The Board Development committee met on August 4 and is proud to announce the following nominees for the awards that will be given on November 6 at our annual Reach for the Stars Gala. All have graciously accepted and will be in attendance. The committee agreed that a standard will be established that the elementary and secondary teachers of the year automatically become two of the CCISD superstars.

- Dr. Bill Staples, University of Houston-Clear Lake - George B. Carlisle Award
- Roger Worthington, CLHS Alumni - Outstanding Alumni
- Joe McKinney, CCHS Alumni - Outstanding Alumni
- *Steve McKinney, CLHS Alumni - working on contacting - Dinah informed us that he has a residence in Friendswood and is working on making that connection to extend the invitation - Outstanding Alumni

- Butch Milks, Balfour Company - CCISD Superstar
- Jill Rauscher, Jill Rauscher School of Dance - CCISD Superstar
- Karen Hearn, 2010-2011 CCISD Elementary Teacher of the Year - CCISD Superstar
- Erika Bondy, 2010 - 2011 CCISD Secondary Teacher of the Year - CCISD Superstar
- John Ennis - CCISD Superstar

Nominations for the 2011 Board of Directors open positions are due September 1. A meeting will be scheduled shortly after in order to make recommendations and nominate officers for the upcoming year.

Community Outreach

The August issue of the foundation's e-newsletter, The Cornerstone, has been published.

The Citizen of the Year Award committee is still seeking nominations. Please send those to Jamieson, jmackay@gcefcu.org.

Publicity continues for upcoming events in various community publications.

Plans are in the works for the annual Community Breakfast which will take place in October.

Finance

The financials were reviewed and filed for audit. (See attachments)

The draft of the audit report will be available on Friday, August 13.

An extension for the 990 will be filed by the deadline.

Financials will be reconciled for July once the bank statements have been received.

Two motions will be made at the BOD meeting - dealing with unrestricted net assets and changing CCEF banking institutions.

Fundraising

The Annual Campaign is in place but plans call for refining the approach as a result of the Texas Pioneer Foundation training session.

Work continues with the Planned Giving Program being managed by the Senior Advisory Council.

A VIP reception is planned at Lexus of Clear Lake that has been tentatively agreed upon to be Thursday, September 16 at their facilities. This reception will be recognizing and honoring all of our annual campaign participants.

Additional grants are being pursued with Bank of American and Wal-Mart.

A meeting has been set up with Lyondell/Basell on Monday, August 16 to discuss various partnering opportunities.

The American Business Women's Association is another organization that is looking for a group to support. Initial contact will be made by Joe Barlow.

Gala -

- Plans continue with the committee.
- The next meeting is August 30.
- Contracts have been signed for entertainment and venue.

Other

The next EC meeting will be one week earlier than normal on Wednesday, September 1.

The next BOD meeting will be one week earlier than normal on Wednesday, September 8 and will be held at the Clear Lake Regional Medical Center.

The meeting adjourned at 9:10 AM.

Dinah Matthews
Secretary

Lisa Holbrook
Chairman

ATTACHMENT A

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***Clear Creek Education Foundation
Statement of Financial Activity
For the Period 07/15/10 - 08/11/10***

	<u>Jul 15 - Aug 11, 10</u>
Ordinary Income/Expense	
Expense	
Gala - Current Year Expenses	1,400.00
Administrative Expenditures	717.05
Total Expense	<u>2,117.05</u>
Net Ordinary Income	<u>-2,117.05</u>
Net Income	<u><u>-2,117.05</u></u>

ATTACHMENT B

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Clear Creek Education Foundation
Statement of Financial Activity
January 1 - August 11, 2010

	<u>Jan 1 - Aug 11, 10</u>
Ordinary Income/Expense	
Income	
Contributions Unrestricted	1,397.37
Gala-Current Year Receipts	3,157.00
Fashion Show Current Year	47,226.75
Friends Campaign	1,294.00
Career Exploration Computer Lab	30,000.00
Grants	3,438.41
Investment Income/(Loss)	<u>-5,243.41</u>
Total Income	81,270.12
Expense	
Fashion Show	26,022.31
Gala - Current Year Expenses	1,499.22
Innovative Teacher Grants	470.97
Teacher Certifications	1,215.00
Administrative Expenditures	<u>19,387.73</u>
Total Expense	<u>48,595.23</u>
Net Ordinary Income	32,674.89
Other Income/Expense	
Other Income	
Clear Lake Regional Medical Ctr	<u>22,000.00</u>
Total Other Income	<u>22,000.00</u>
Net Other income	<u>22,000.00</u>
Net Income	<u><u>54,674.89</u></u>

ATTACHMENT C

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08/09/10

Clear Creek Education Foundation
Statement of Financial Position
As of August 11, 2010

	<u>Aug 11, 10</u>
ASSETS	
Current Assets	
Checking/Savings	
Wells Fargo - Savings	239,373.38
Wells Fargo - Operations	10,878.78
Morgan Stanley - General	353,360.77
Sterling Bank-Operating	388.17
Total Checking/Savings	<u>604,001.10</u>
Other Current Assets	
Other Prepaid Assets	6,000.00
Fashion Show Upcoming Year	1,000.00
Gala Sponsorship Receivable	14,903.00
Prepaid Insurance	550.47
Total Other Current Assets	<u>22,453.47</u>
Total Current Assets	626,454.57
Other Assets	
Oppenheimer Mutual Fund	53,109.20
Total Other Assets	<u>53,109.20</u>
TOTAL ASSETS	<u>679,563.77</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Accounts Payable	9,000.00
Total Other Current Liabilities	<u>9,000.00</u>
Total Current Liabilities	<u>9,000.00</u>
Total Liabilities	9,000.00
Equity	
Unrestricted	365,737.51
Temporarily Restricted	108,870.00
Permanently Restricted	141,281.37
Net Income	54,674.89
Total Equity	<u>670,563.77</u>
TOTAL LIABILITIES & EQUITY	<u>679,563.77</u>