Teacher Innovative Grants (TIG)
Application Open: November 14 – January 31, 2017
Funding provided for 2017 – 2018 School Year

Award Amount:
- The award amount for a teacher innovative grant is capped at $5,000 per request.

Team Grant Opportunity:
- CCEF Program committee can approve a higher grant amount up to $10,000 for team based, collaborative projects based on the merit of the application. These are limited and additional approval steps will be required including the following:
    - Must include a minimum of two CCISD teachers co-writing and implementing the proposal. Administrators can be included.
    - Encouraged to engage multiple CCISD schools and have a large student impact.
    - Community Involvement is strongly encouraged.
    - Be sustainable for multiple years with little to no additional outside funding.
    - Must be endorsed by campus principal and a CCISD Curriculum Coordinator.
    - A presentation in front of the CCEF Programs Committee of proposal will be required to secure funding.

What is a Teacher Innovative Grant?
- TIGs enhance student learning by stimulating teacher creativity and supporting *innovative* learning projects.
- Teacher Innovative Grants will be awarded for *one-time, new* projects at your campus to be implemented within the 2017-2018 school year.
- They will be awarded to individuals or teams employed by CCISD who are involved in the instruction of students.
- A teacher may submit more than one grant application.
- Projects are reviewed and evaluated on an individual basis.

CCEF will fund the following:
- *NEW programs at your campus that are sustainable, innovative* learning opportunities for CCISD students. Programs to not have to be new in the district and can currently be done at another campus.
- All academic areas, however the project's activities should engage and enhance the student's overall academic experience. The project's major components must have academic merit and be feasible within a school year. The project focus may be multidisciplinary or focus on **at least one core academic area**.
    - If submitting a grant for a non-core academic area, please explain how the project enhances the student's overall academic experience and/or links to a core academic area.
    - Projects must align with district curriculum and strategic plan.
- Landscaping (See separate guidelines) – Separate CCISD addendum must be included at time of submission.
- Technology - CCISD has initiated a student mobile technology initiative. TIGs that support and enhance this initiative will be given priority. CCISD is utilizing International Society of Technology in Education Students (ISTE NETS_S) goals as a basis for this initiative. Requests for technology should reference and measure how the TIGS will support/enhance ISTE NETS-S.
-

CCEF will NOT fund the following:

- Repeat requests for projects already funded by CCEF at your campus.
- Funds will not be knowingly granted for projects where materials or services are currently available through CCISD resources (including technology).
  - o If the technology provided by the district can accomplish what you are requesting through another medium, the request will not be funded (i.e. tablets provided versus a video/recording device of the same caliber).
- Funds will not be made available for consultant fees, seminar registration fees, travel and other related expenses.
- Student fieldtrips.
- Continued maintenance or funding of projects (i.e. landscaping or supplies to keep project going).
- Any project that your campus PTA would potentially fund.

Evaluation Criteria:

GOALS/OBJECTIVES AND DESCRIPTION:
- Goals and objectives must be aligned with the district curriculum, clearly defined and linked to **student learning and achievement**. Applicant must be clear about what skills, behaviors, etc., the students will accomplish because of the grant project. Please be sure to *CLEARLY STATE THE **NEED AND PURPOSE** OF THE PROJECT*.
- Timeline must be feasible for implementation during the school year.

IMPACT, CREATIVITY AND GROWTH:
- The project should meet the needs of a **significant number** of students in the school and/or district with the goal of achieving a reasonable cost per student. However, we recognize there may be cases where the number of students served is smaller.
- It should also support campus and/or district goals.
- When possible, please submit a **partial funding request** if you can manage the project with less funding.
- The project may either reflect the teacher's own, original idea or it may be a creative adaptation of an existing teaching idea, project, or strategy. CCEF is looking for *new* innovative, creative ideas.
- Student and teacher benefits and growth opportunities should be clearly defined.

EVALUATION AND CONTINUITY:
- Plans for evaluating the project must be clearly defined with measurable performance goals. Please only submit the requested information and no additional attachments, unless specifically requested. Please do not use standardized testing as a form of evaluation. Meaningful, measurable goals are critical to your grant application being awarded.
- Projects that are self-sustaining for future years are encouraged but not required.
- You will be asked to provide grant status/impact reports by May 15, 2017 to the Clear Creek Education Foundation Programs Committee.

BUDGET:
- The project should have a clear and accurate budget illustrating how you will utilize CCEF's funds to the fullest extent and be a good steward of the donor dollar.
- Incomplete line-item budget sections will not be funded.

Selection Process:

- The Teacher Innovative Grant (TIG) online link has been emailed to all CCISD principals and teachers for your use. The link and guidelines may also be obtained online on the CCISD Employee Portal or at www.clearcreekeducationfoundation.org.
- Teacher initiated applications **must be approved by the campus principal** or they will not be considered. The approval will be emailed to the principal once the online application in finished.
  - Technology requests will automatically go through an approval process by the Director of Technology once the application is submitted and prior to the principal.
- Applications will be reviewed, evaluated, and awarded by the Programs Committee of the CCEF. The project evaluation guidelines are included below and are suggested to be used as a resource when writing your application.
- The grant applications recommended for funding will be submitted to the Foundation Board of Directors for final approval.
- All applicants will receive notification of awards in May 2017, prior to the closing of school.

If awarded the grant:

- Grant funds are made available on or around September 1, 2017.
- Grantees (or campus bookkeeper) are expected to attend a grant orientation held in September to guide you in the grant process.
- All expenditures for materials/supplies must follow district purchasing guidelines and utilize the Purchase Order process. All vendors must be on the District vendor list or vendor must be willing to complete the paperwork to be approved. Please do not plan to order from Amazon.com or other online vendors unless they are approved by CCISD. Reimbursements to grantees are rarely made and must be granted prior to purchasing.
- Awarded funds can ONLY be spent for specific materials requested within the grant.
- Your campus staff responsible for the books and purchasing will receive an account code with the awarded funds from the Clear Creek Education Foundation from Terri Aragon, Grant Accountant at CCISD, ext. 40203 on or around September 1, 2017.
- It is highly encouraged to spend your program funds in September/October of the grant period to fully utilize the grant. All POs are to be closed by the last day of school, June, 2018. Any remaining funds will be returned to CCEF to support future grants.
- If you transfer campuses and/or change positions the following school year, the grant will stay with your original campus in order to maintain the original intent in which the grant was funded.
- The Foundation loves videos, photographs, and letters from parents and students at any time throughout the year. You can send these at any time to Kaci Hanson, Foundation Executive Director – kahanson@ccisd.net. Please make sure parents have signed the media release to allow pictures of students to be used.
- In order for CCEF to track the impact of its programs in CCISD, an evaluation of your project will be requested. An electronic evaluation form will be made available to you in January for submittal by the end of school. **Your participation in the evaluation will be considered the following year for grant requests.**

Program Samples

- Recipients for the 2016-2076 Teacher Innovative Grants can be found on the Clear Creek Education Foundation website, www.clearcreekeducationfoundation.org.

Clear Creek Education Foundation
Teacher Innovative Grant (TIG) Application
Guidelines for Project Evaluation

1. Goals/Objective and Description 30%
- Is the need and purpose clearly stated?
- Are the stated project goals feasible?
- Is there a direct connection between student needs and goals?
- Is the need critical?
- Are the activities/procedures clearly outlined and directly related to the purpose and objectives?
- Is the project multi-disciplinary or does it involve only one academic discipline?
- Does it enhance overall academic achievement?

2. Impact, Creativity and Growth 30%
- Is the project a creative adaptation of a core subject?
- Is the project innovative?
- Has it been done at another school?
- Has the grant been funded previously? Is this an enhancement of a previous grant?
- Can it be replicated and adopted as a best practice in other classrooms/schools?

- Will the grant have an impact on a large number of students?
- Are the direct student benefits and growth opportunities clear?
- Are the direct teacher benefits and growth opportunities clear?

3. Evaluation/Continuity 30%
- How will CCEF know if the grant was an effective expenditure?
- Are meaningful, measurable criteria used?
- Are their stated specific evaluation methods used to measure success (other than standardized testing) i.e. number of books checked out, number of parents attended, etc.
- Are evaluation methods adequate for skills or knowledge to be measured?
- Is the grant sustainable for future years?

4. Budget 10%
- Does budget meet all specified restrictions?
- Is the cost per student reasonable?
- Is partial funding possible? Did grant identify how to partially fund?
- Are partnerships in funding available through PTA or other community group?

- **The following pages are sample screen shots of the required sections for the online grant system. This is provided to assist you in preparing to write your grant(s).**

CCEF
CLEAR CREEK EDUCATION FOUNDATION
"Supporting Educational Excellence."

Step 1 of 9: General Information

⇨ If you have any questions, please call 281-284-0031 or email kahanson@ccisd.net. For technical issues, please submit an Eduphoria ticket or click "Feedback" at the bottom of this page.

* Mandatory Fields

Applicant's Information

* Applicant's Name:

Title:

* School:

* Email Address:

*Grade(s)/Subject(s) Taught:

Co-Applicant's Information

Co-Applicant's Name:

Title:

School:

* Email Address:

Grade:

Are you a past grant winner? ◉ No ○ Yes

Has this grant been funded in the past? ◉ No ○ Yes

Next

Send Feedback
Version 1.4

ℹ Last step saved successfully.

Step 2 of 9: Grant Details

⇨ If you have any questions, please call 281-284-0031 or email kahanson@ccisd.net. For technical issues, please submit an Eduphoria ticket or click "Feedback" at the bottom of this page.

Project Information

* Mandatory Fields

* Project Title:

* Project Summary:

(Characters available: 250 of 250)

Does this grant involve landscaping? ○ Yes ◉ No

Does this grant involve technology? ○ Yes ◉ No

* Project Subject Area(s):

(Subjects must be in core academic curriculum areas only - mathematics, science, social studies, or language arts.)

* Grade Level(s):

* Estimated Number of Students Participating/Affected:

* Grant Request $:

(Max is 5000)

Will this grant impact multiple schools? ○ Yes ◉ No

(Characters available: 250 of 250)

Is this a Team Grant request of over $5000 and up to $10,000? ○ Yes ◉ No

[Previous] [Next]

Teacher Innovative Grants

CLEAR CREEK
Education Foundation

ⓘ Last step saved successfully.

Step 3 of 9: Goals/Objectives and Description

⇨ If you have any questions, please call 281-284-0031 or email kahanson@ccisd.net. For technical issues, please submit an Eduphoria ticket or click "Feedback" at the bottom of this page.

Clearly state the need or problem addressed by this project. Clearly state the expectations.

(Characters available: 3500 of 3500)

Does this grant support district and campus goals? ○ Yes ◉ No

Does this engage outside volunteers(students, parents, community members)? ○ Yes ◉ No

Previous   Next

Send Feedback
Version 1.4

ⓘ Last step saved successfully.

Step 4 of 9: Benefits and Student/Teacher Growth
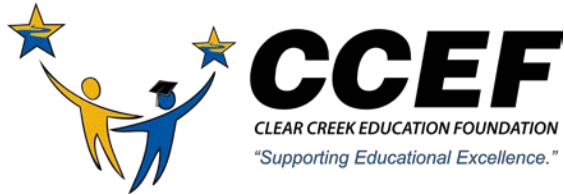
⇨ If you have any questions, please call 281-284-0031 or email kahanson@ccisd.net. For technical issues, please submit an Eduphoria ticket or click "Feedback" at the bottom of this page.

What are the direct student benefits and growth opportunities for students?

(Characters available: 500 of 500)

What are the direct teacher benefits and growth opportunities for teachers?

(Characters available: 500 of 500)

Previous   Next

Send Feedback
Version 1.4

Teacher Innovative Grants

CLEAR CREEK
Education Foundation

ⓘ Last step saved successfully.

Step 5 of 9: Timeline

⇨ If you have any questions, please call 281-284-0031 or email kahanson@ccisd.net. For technical issues, please submit an Eduphoria ticket or click "Feedback" at the bottom of this page.

Provide a timeline for implementing this project (identify milestones & dates)

(Characters available: 1000 of 1000)

Previous   Next

Send Feedback
Version 1.4

ⓘ Last step saved successfully.

Step 6 of 9: Originality/Creativity

⇨ If you have any questions, please call 281-284-0031 or email kahanson@ccisd.net. For technical issues, please submit an Eduphoria ticket or click "Feedback" at the bottom of this page.

Describe the originality of this project or its creative aspects.

(Characters available: 500 of 500)

Are you aware of this grant already being done at another campus? ○ Yes ○ No ● I do not know

Is this an enhancement of a previous grant? ○ Yes ● No

How is this grant innovative?

(Characters available: 250 of 250)

Previous   Next

ⓘ Last step saved successfully.

Step 7 of 9: Evaluation

⇨ If you have any questions, please call 281-284-0031 or email kahanson@ccisd.net. For technical issues, please submit an Eduphoria ticket or click "Feedback" at the bottom of this page.

Clearly describe how the project will be evaluated to determine its success. Clearly describe the evaluation method or procedures identifying the skills or knowledge the students are expected to acquire. Please **do not use** standardized tests as a form of evaluation.

(Characters available: 1000 of 1000)

Previous   Next

ⓘ Last step saved successfully.

Step 8 of 9: Continuity

⇨ If you have any questions, please call 281-284-0031 or email kahanson@ccisd.net. For technical issues, please submit an Eduphoria ticket or click "Feedback" at the bottom of this page.

Will this project be sustainable for future years? ○ Yes ● No

Can this project be replicated? ○ Yes ● No

Does it have the potential to be adopted as a best practice in other classrooms/schools? ○ Yes ● No

Previous   Next

ⓘ Last step saved successfully.

Step 9 of 9: Budget Request

⇨ If you have any questions, please call 281-284-0031 or email kahanson@ccisd.net. For technical issues, please submit an Eduphoria ticket or click "Feedback" at the bottom of this page.

Develop a project budget and list specific materials, equipment, outside experts, etc. Estimate cost where not known.
Note: Do not include items available from the school or school district. Use the Add Item button to add each line item.

Please note that applications with incomplete Budget Items will not be funded.

Budget Details

* Budget Item:

[   ]

* Estimated Cost: (Do NOT include $)

[   ]

Detail Note:

[   ]

[Add Item]

Are materials or services for this request available through current or future CCISD resource? ○ Yes ◉ No

Does budget meet all specified restrictions per district and grant guidelines? ○ Yes ◉ No

Is partial funding possible? ○ Yes ◉ No

(Characters available: 250 of 250)

Will additional funding be needed to sustain project?
○ Yes ◉ No

Please Note:
Funding will not be knowingly granted for projects that call for purchases of materials or services available from the school district including technology.

Stipends and other salary payments to the applicant are not permitted.

Funds can only be spent for the specific materials requested of the grant awarded.

Funds can not be used for consultant fees, seminar registration fees, travel and other related expenses.

[Previous] [Next]