



**\*Science Fair Project Enhancement\***

**Science Fair Innovative Grant Guidelines (SFIG):**

**ALL CCISD SECONDARY STUDENTS – TO IMPACT SCIENCE FAIR PROJECT**

**Application Open: March 1 – April 15, 2019**

**To be implemented: 2019/2020 school year**

**About the Science Fair Project SFIG Opportunity:**

Thanks to the “Arepalli-Karumuri Family Grant” funds are available through the Clear Creek Education Foundation to help enhance CCISD Science Fair projects for the next school year. This funding is in honor of some outstanding individuals and CCISD educators who have had a lasting impact on many CCISD students.

**Award Amount:**

The award amount for a Science Fair Innovative Grant (SFIG) is capped at \$500 per request.

**What is a Science Fair Innovative Grant (SFIG)?**

- This program supports secondary student’s science fair participants. An individual student or a team of students may apply under the guidance and sponsorship of a teacher.
- SFIGs enhance student learning by stimulating student creativity and supporting innovative learning projects.
- SFIGs will be awarded for *one-time, new or enhancements* to science fair projects to be implemented within the 2019/2020 school year.
- They will be awarded to individuals or teams enrolled in CCISD and must be sponsored by a CCISD teacher.
- A student may only submit one grant application.
- Projects are reviewed and evaluated on an individual basis.
- These grants are intended to fund projects that are supported by CCEF’s mission and goals.
- All materials purchased by these funds will be property of CCISD.

**CCEF SFIGs will fund the following:**

- Student driven, innovative learning science projects
- Enhancements of science fair projects

**CCEF SFIGs will NOT fund the following:**

- Projects where materials or services are currently available through CCISD resources (including technology), PTA or other community resources
- Club start-up expenses
- Travel expenses



### **Application, Selection, and Administration:**

- All CCISD secondary students (High School and Intermediate) may apply online through CCISD grant portal: <https://apps.ccisd.net/cccef>
- Grants will be selected by CCEF and administered through the CCISD grants department.
- Impact must be realized in the 2019/2020 school year.
- Applications **must be approved by the campus principal** or they will not be considered. The approval will be emailed to the principal once the online application is finished.
  - Technology requests will automatically go through an approval process by the Director of Technology once the application is submitted.
- A presentation of proposal to the CCEF Programs committee may be required as a final step in the process for top finalists only.
- All applicants will receive notification of awards by May 2019.
- Impact must be realized in upcoming school year and reported back to CCEF by May 2020 through evaluation survey that will be emailed directly.

### **Evaluation Criteria:**

#### GOALS/OBJECTIVES AND DESCRIPTION: 30%

- The project should support campus and/or district goals.
- Goals and objectives must be aligned with the district curriculum, clearly defined and linked to **student learning and achievement**. Applicant must be clear about what skills, behaviors, etc., the students will accomplish because of the grant project. Please be sure to **CLEARLY STATE THE NEED AND PURPOSE OF THE PROJECT**.
- Timeline must be feasible for implementation during the school year.

#### IMPACT, CREATIVITY AND GROWTH: 30%

- When possible, please submit a **partial funding request** if you can manage the project with less funding.
- The project may reflect the student's own, original idea or it may be a creative adaptation of an existing idea, project, or strategy. CCEF is looking for *new* innovative, creative ideas.
- Student and teacher benefits and growth opportunities should be clearly defined.

#### EVALUATION: 30%

- Plans for evaluating the project must be clearly defined with measurable performance goals. Please only submit the requested information and no additional attachments, unless specifically requested. Meaningful, measurable goals are critical to your grant application being awarded.
- You will be asked to provide grant status/impact reports by May 2020 to the Clear Creek Education Foundation Programs Committee.

#### BUDGET: 10%

- The project should have a clear and accurate budget illustrating how you will utilize CCEF's funds to the fullest extent and be a good steward of the donor dollar.



### **If awarded:**

- Grant funds are made available September 2019 to the teacher sponsor.
- Grantees and teacher sponsors are expected to attend a grant orientation held late August to guide you in the grant process.
- All expenditures for materials/supplies must follow district purchasing guidelines and utilize the Purchase Order process. All vendors must be on the District vendor list or vendor must be willing to complete the paperwork to be approved. Please do not plan to order from Amazon.com or other online vendors unless they are approved by CCISD. Reimbursements to grantees are rarely made and must be granted approval prior to purchasing. The campus bookkeeper can guide you through this process.
- Awarded funds can ONLY be spent for specific materials requested within the grant budget.
- Your campus staff responsible for the books and purchasing will receive an account code with the awarded funds from the Clear Creek Education Foundation from Terri Aragon, Grant Accountant at CCISD, ext. 40203 on or around September 1, 2019.
- All POs are to be closed by the last day of school, June 2020. Any remaining funds will be returned to CCEF to support future grants.
- The Foundation loves videos, photographs, and letters from parents and students at any time throughout the year. You can send these at any time to Kelsey McNeil, CCEF Marketing and Events Manager – [kmcneil@ccisd.net](mailto:kmcneil@ccisd.net). Please make sure parents have signed the media release to allow pictures of students to be used.
- All purchases under these grants become property of CCISD. You will be sent stickers to identify the materials as Property of CCISD and funded by CCEF.
- All grantees are asked to use the Foundation logo and name where their project/program is being displayed or recognized including social media, websites and newsletters.
- In order for CCEF to track the impact of its programs in CCISD, an evaluation of your project will be requested. An electronic evaluation form will be made available to you in January for submittal by the end of school 2020.



Students may login to the CCEF grants portal and click on “New SFIG Application” to start a new application for the current year. The student can fill everything out at once and submit or return to the CCEF Grants Portal later and continue working on the unsubmitted application by clicking the pencil icon. The student may then edit the application and submit before the deadline is reached.

CCEF Grants Portal for [Sign Out](#)

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For current applications in progress, please click button to continue editing and submit

STIG Grants		Status	Guidelines	Grant Application Link
<input checked="" type="checkbox"/>	Student-Teacher Innovative Grants (STIGS)	Closed	STIG guidelines	

  

SFIG Grants		Status	Guidelines	Grant Application Link
<input checked="" type="checkbox"/>	Science Fair Innovative Grants (SFIGS)	Open Due: 4/15/2019	SFIG guidelines	<a href="#">New SFIG Application</a>

View	Eval	Project Title	Date Started	Submitted	Principal/Supervisor Approval	CTO Approval
		Saved Application	03/04/2019	No		
		test	03/24/2019	Yes		

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Science Fair Innovative Grant Due by: 4/15/2019  
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## Step 1 of 8: General Information

⇒ If you have any questions, please call 281-284-0031 or email [dlaine@ccisd.net](mailto:dlaine@ccisd.net). For technical issues, please submit an Eduphoria ticket or click "Feedback" at the bottom of this page.

\* Mandatory Fields

### Applicant's Information

\* Applicant's Name:

\* School:

\* Email:

\* Grade:

### Applicant's Home Information

\* Street Address:

\* City:

\* State:

\* Postal Code:

\* Phone:

### Sponsoring Teacher's Name

\* Sponsor:

### Co-Applicants

New Co-Applicant  
Secondary Name

Co-Applicant's Name:

School:

Email (e.g. studentID@ccisd.net):

Grade:

### Co-Applicant's Home Information

Street Address:

City:

State:

Postal Code:

Phone:

### Sponsoring Teacher's Email

\* Sponsor Email (e.g. email@ccisd.net):



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## Step 2 of 8: Grant Details

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### Project Information

\* Mandatory Fields

\* Project Title:

\* Project Summary:

(Characters available: 250 of 250)

- Please select
- Accessory
- Computer
- Printer
- Keyboard/Mice
- Other

Does this grant involve technology?  Yes  No

If technology is other, please specify:

(Characters available: 100 of 100)

\* Project Subject Area(s):

*(Subjects must be in core academic curriculum areas only - mathematics, science, social studies, or language arts.)*

\* Estimated Number of Students Participating/Affected:

\* Grant Request \$: *(Max is \$500)*



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## Step 3 of 8: Goals/Objectives and Description

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Clearly state the need or problem addressed by this project. Clearly state the expectations.

(Characters available: 1000 of 1000)

Does this grant support district and campus goals?  Yes  No

Which Superintendent Target(s) does this impact?

- I. We will inspire learning through an array of personalized opportunities and experiences.
- II. We will provide support to meet the needs and aspirations of each student.
- III. We will ensure safe and nurturing learning environments.
- IV. We will ensure each student understands and is prepared to assume his or her role as a productive citizen.
- V. We will broaden and strengthen connections within our communities.
- VI. We will ensure mutual understanding and support through effective communication.
- VII. We will build capacity for organizational change.

Does this engage outside volunteers(students, parents, community members)?  Yes  No

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## Step 4 of 8: Benefits and Student Growth

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What are the direct student benefits and growth opportunities for students?

(Characters available: 500 of 500)

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## Step 5 of 8: Timeline

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Provide a timeline for implementing this project (identify milestones & dates)

(Characters available: 1000 of 1000)

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## Step 6 of 8: Originality/Creativity and Impact

⇒ If you have any questions, please call 281-284-0031 or email [dlaine@ccisd.net](mailto:dlaine@ccisd.net). For technical issues, please submit an Eduphoria ticket or click "Feedback" at the bottom of this page.

Describe the originality of this project or its creative aspects.

(Characters available: 500 of 500)

How is this grant innovative?

(Characters available: 250 of 250)

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## Step 7 of 8: Evaluation

⇒ If you have any questions, please call 281-284-0031 or email [dlaine@ccisd.net](mailto:dlaine@ccisd.net). For technical issues, please submit an Eduphoria ticket or click "Feedback" at the bottom of this page.

Clearly describe how the project will be evaluated to determine its success. Clearly describe the evaluation method or procedures identifying the skills or knowledge the students are expected to acquire. Please **do not use** standardized tests as a form of evaluation.

(Characters available: 1000 of 1000)

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Please enter the following items:

- Total Budget does not add to the Grant Request \$500.00 specified in the application. Please add more items or go back and update the grant request amount.

## Step 8 of 8: Budget Request

If you have any questions, please call 281-284-0031 or email [dlaine@ccisd.net](mailto:dlaine@ccisd.net). For technical issues, please submit an Eduphoria ticket or click "Feedback" at the bottom of this page.

### Budget Detail

\* Mandatory Fields

Develop a project budget and list specific materials, equipment, outside experts, etc. Estimate cost where not known. Note: Do not include items available from the school or school district. Failure to complete a detailed budget item list will result in an incomplete proposal that will not be considered.

Please enter line items below and Click the button "Add Budget Item" to add the item.

*Item to be Purchased:	*Quantity:	*Total Cost:(Do NOT include \$)
Paint Cans	10	50
Budget Category:	*Purpose:	Anticipated Vendor:
Supplies <small>(i.e. books, supplies, equipment, software)</small>	Arts <small>(i.e. to build fine motor skills)</small>	ABC

Is this a CCISD Vendor?  Yes  No Can Item(s) be Reused?  Yes  No

Add Budget Item

**Budgeted Items** (You may also delete an item by selecting "X" and re-add if any updates are required)

Item to be Purchased	Budget Category	Total Cost	Purpose	Qty.	Anticipated Vendor	CCISD Vendor?	Can be Reused?	Delete
Pencils	Supplies	\$107.04	Arts	150	ABC	False	True	X

Total per Budget: \$107.04  
 Total Students: 50 provided in Grant Details section.  
 Student Cost per Budget: \$2.14

Grant Request: \$500.00  
 Student Cost per Grant Request: \$10.00

apps.ccisd.net says  
 For the question: Is this a CCISD Vendor? You selected: No. In order for the grant application to be approved, please review the guidelines and ensure that CCISD purchasing requirements are met.

Total Budget does not add to the Grant Request \$500.00 specified in the application. Please add more items or go back and update the grant request amount.

Are the requested materials or services available through current or future CCISD resources?  Yes  No  
 It is very unlikely this application would be approved since the resources will be available through CCISD. It is advised not to submit this application now until further evaluation.

If yes, please justify why you are requesting them?

(Characters available: 500 of 500)

Does budget meet all specified restrictions per district and grant guidelines?  Yes  No  
 Is partial funding possible?  Yes  No

\*Partial Amount Requested:

How will this grant change with less funding?

Not as elaborate

(Characters available: 484 of 500)

**Please Note:**

Funding will not be granted for projects that call for purchases of materials or services available from the school district including technology.

Stipends and other salary payments to the applicant are not permitted. Funds can not be used for consultant fees, seminar registration fees, travel and other related expenses.

Funds can only be spent for the specific materials requested of the grant awarded.



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## Review

Please review your application below and click "Previous" below to make any necessary changes.

**To submit your grant application, click "Finish" on the bottom of this page and you will not be able to make any additional modifications.**

Please print this page for your records.

### Step 1: General Information

#### Applicant's Information

Applicant's Name:  
Email Address: **applicant\_email@ccisd.net**  
School:  
Grade: :

#### Applicant's home Information

### Step 8: Budget Request

#### Budget Items

Item to be Purchased	Budget Category	Total Cost	Purpose	Quantity	Anticipated Vendor	CCISD Vendor?	Can be Reused?
abc		\$39.00	abc	3		False	False
Other		\$340.00	other	34		False	False
Paint	Supplies	\$123.00	For Painting Projects	1		False	False

**Total Students:** 128

**Total per Budget:** \$502.00

**Total Student Cost per Budget:** \$3.92

**Total per Grant Request:** \$456.00

**Total Student Cost per Grant Request:** \$3.56

Are materials or services available through current or future CCISD resources? **No**

Does budget meet all specified restrictions per district and grant guidelines? **No**

Is partial funding possible? **No**

Partial Grant Request \$: **\$0.00**

What will it accomplish?

Will additional funding be needed to sustain project? **No**

Reason

Previous

**Finish**