



Clear Creek Education Foundation Grant Guidelines – 2025-2026

Application Window: Fall Cycle: August 1 – October 15, 2025
Spring Cycle: Dates TBD

Overview: The CCEF Grant program supports teacher- and student-led initiatives that promote creativity, innovation, and impactful learning experiences. Grants may range from \$1 to \$50,000 and must be feasible within one academic year unless otherwise approved. For grants above \$5,000, at least two staff collaborators are required.

Grant Priorities:

- Innovative ideas that elevate the learning experience
- Impactful and scalable solutions that reach many students
- Alignment with CCISD curriculum and strategic priorities
- Opportunities for measurable growth and outcomes
- Responsible and strategic use of funding

What We Fund:

- New programs that are sustainable and innovative
- Cross-curricular or interdisciplinary projects
- Projects that engage external stakeholders or community partners
- Pilots or first-time programs with strong potential for success
- Workforce development initiatives connected to real-world learning
- Improvements to existing grants

What We Do Not Fund:

- Repeat requests for previously funded grants
- Resources already provided by CCISD, PTA, or other school/community entities
- Conferences, travel expenses, field trips, club start-up costs
- Technology available through the district (e.g. laptops, tablets)
- Consultant or seminar registration fees
- Construction
- Multi-year subscriptions

Evaluation Criteria: All applications will be reviewed and scored using the CCEF rubric (max score: 35, please see attachment). The following sections are used for evaluation:

1. **Purpose** – Clearly state the need and goals. Demonstrate alignment with CCISD curriculum and the strategic plan. Goals must be specific and measurable.
2. **Impact** – Describe how many students will benefit and how the grant will meet the needs of your learners. Larger grants should serve broader populations.
3. **Financials** – Provide a detailed, itemized budget that aligns with district purchasing protocols. Include cost estimates, possible partial funding options, and external contributions (if applicable).
4. **Implementation** – Outline how the project will be implemented within one school year. Include a timeline and a clear description of major steps and curriculum integration.
5. **Evaluation Metrics** – Define success. Describe how progress will be measured using meaningful, non-standardized metrics (e.g., student work, usage data, participation rates).
6. **Sustainability** – Indicate how the project could be maintained in future years. While not required, sustainable models are encouraged.
7. **Innovation & Elevating Education** – Describe how your idea creatively takes teaching and learning to the next level. Innovation is not defined by the item being requested, but by how the idea is implemented to transform the student experience.

Submission Requirements:

- Applications must be submitted through the CCISD grant portal: <https://apps.ccisd.net/CCEFGGrants>
- Projects requesting technology must be pre-approved by the CCISD Technology Department
- Applications must be approved by your principal/supervisor and district administrators

If You Are Awarded:

- Attend a required orientation session
- Use CCISD-approved vendors and purchasing processes
- Funds must be used as described in your approved proposal
- Submit a grant status report and impact update by May 28, 2026
- Share photos, testimonials, and stories of success with CCEF (media release required for student images)

Let your passion for teaching and innovation guide your grant proposal—we can't wait to see how you're elevating education in CCISD!