



CCEF GRANTS

Together we elevate education.

SPRING 2027 APPLICATION GUIDE



APPLICATIONS ARE NOW SUBMITTED THROUGH **MICROSOFT FORMS!**



APPLICATIONS OPEN
AUGUST 1



IMPLEMENTATION PERIOD
JANUARY 2027 – AUGUST 2027

1 NEW APPLICATION PROCESS

No portal or separate account required.



Sign in using your **CCISD account** before you begin.

Microsoft Forms helps you:

- ✓ Save your progress automatically
- ✓ Leave and return later
- ✓ Navigate using Next and Back buttons
- ✓ Complete required fields (marked with a red asterisk ★)

2 BEFORE YOU BEGIN

Draft longer responses in Microsoft Word first. Then copy and paste them into the application.



CHARACTER LIMITS

SECTION	MAXIMUM
Project Title	100 characters
Project Summary	250 characters
Objectives & Description	2,000 characters
Project Timeline	1,000 characters
Project Evaluation	2,000 characters

3 GATHER THESE BEFORE YOU START

Have the following information ready:



- ✓ Co-applicant names, email addresses, campuses, grade levels, and subjects
- ✓ Campus bookkeeper's name and email
- ✓ Principal/Sponsor's name and email
- ✓ Amazon Cart PDF and/or completed Budget Spreadsheet
- ✓ Anticipated project start and completion dates

4 BUILD YOUR BUDGET



AMAZON PURCHASES

- 1 Add items to your Amazon cart
- 2 Verify quantities and pricing
- 3 Print your cart as a PDF
- 4 Upload one PDF of your entire cart



NON-AMAZON PURCHASES

Complete the CCEF Budget Spreadsheet and include:

- Vendor • Item • Quantity
- Unit Price • Total Cost

Upload the completed spreadsheet.



Do NOT upload screenshots.

Print your cart the day you submit so pricing matches your request.



TIP: If you don't see the upload button, you're probably not signed in with your CCISD account.

5 NOT ELIGIBLE FOR FUNDING

The following expenses are NOT eligible:

- ✗ Technology or services already provided by CCISD
- ✗ Applicant stipends or salaries
- ✗ Consultant fees
- ✗ Conference registration
- ✗ Travel expenses



Technology purchases require approval from the CCISD Technology Department.

6 BEFORE YOU SUBMIT



- ✓ Confirm your project aligns with campus and district goals
- ✓ Identify Superintendent Targets your project supports
- ✓ Indicate whether partial funding is acceptable
- ✓ Review each section using the Back button
- ✓ Submit your application!

START YOUR APPLICATION TODAY!



SCAN TO APPLY!

Questions? Contact CCEF at ccef@ccisd.net



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AUGUST 1

TIMELINE



PROJECT IMPLEMENTATION
JANUARY 2027 – AUGUST 2027



INVESTING IN INNOVATIVE IDEAS.

EMPOWERING STUDENTS.

STRENGTHENING OUR COMMUNITY.

