

Grant Writing Tips

Make Your Grant Stand Out!

Write with purpose. Think creatively. Make an impact.



Writing a grant may seem daunting at first, but once you've been through the process, it gets easier! Before submitting this year, take a few minutes to review the **grant guidelines** and **scoring rubric**. The rubric provides a clear picture of what our Board and reviewers will look for when evaluating each grant.



A GREAT TIP!

Not sure if your grant description or implementation plan makes sense? **Share it with a family member or friend who is not in education.** Have them read it, ask questions, and provide feedback. If they understand your vision, your reviewers are much more likely to understand it, too!



THE WHY

Clearly explain the need and purpose of your grant.

- What problem are you addressing?
- What skills, behaviors, or learning will be impacted?
- How do the goals and objectives align with district curriculum?

*Research and data can be helpful, but don't let the details overshadow the **WHY**. Make your purpose clear and compelling.*



THINK INNOVATIVE

Innovation doesn't necessarily mean a brand-new product or device.

Ask yourself:

- Does this introduce a new idea or approach?
- Is it creative or original?
- Is the teaching method innovative?

Remember: A great teacher can be innovative with almost anything—even a pair of dice!



THE WHAT

Be specific about what you are requesting.

- What is the product, resource, or technology?
- What does it offer?
- Why is it needed?

Grants are reviewed by community business professionals, and not everyone has an education background. Clearly explain your vision, teaching method/process, and expected impact.



THE HOW

Explain exactly how the items/technology will be used in the classroom.

Help reviewers visualize what implementation will look like for teachers and students.

➤ Great ideas change lives! ➤



THE WHEN

Include a realistic implementation timeline.

Plan for the funds and materials to be put to use as quickly as possible during the school year.



DEFINE SUCCESS

What will success look like—and how will you know?

- How success will be measured
- How you will evaluate the grant
- How student impact will be tracked
- How you will report the results

Showing the impact of your grant is just as important as receiving it!



THINK BIG IMPACT

Grants with a lower cost per student can demonstrate a larger impact and are often preferred. Be thoughtful and strategic about your reach:

- More than one school?
- More than one grade level?
- More than one class?
- How many students will benefit?



BUILD ON SUCCESS

Has this grant been funded previously?

If so, explain how this year's grant enhances the original project and takes it to the next level.



Can your idea be replicated in other classrooms or schools?

If so, please explain how it could become a best practice.



THINK PARTIAL FUNDING

The Board often funds partial grants, so consider how your project could still make an impact with partial funding.

For example, instead of purchasing a full classroom set, could you purchase half and have students work in pairs?

*Be creative. Be strategic.
Show us what is possible!*



WHAT THE FOUNDATION DOES NOT FUND

- Travel & lodging
- Consultant fees
- Technology already provided by the District
- Construction
- Projects that could potentially be funded by campus PTA
- Items or needs that should be addressed by the District

Examples: Learner Support Center needs, textbooks, supplies, landscape upkeep



REMEMBER: Tell us the *WHY*. Show us the *HOW*.
Measure the *IMPACT*.

Your grant doesn't have to be complicated—
it just needs to clearly communicate your vision and the difference it will make for students.

